

National Association of City and Town Sheriffs of England and Wales  
Cymdeithas Cenedlaethol Siryfion Dinas a Thref Lloegr a Cymru



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**MINUTES OF 37<sup>TH</sup> ANNUAL GENERAL MEETING**  
**HELD AT THE GUILDHALL/TOWN HALL**  
**MARYGATE, BERWICK-UPON-TWEED TD15 1BN**  
**@10.30 AM ON SATURDAY 24<sup>TH</sup> SEPTEMBER 2022**

**1. Welcome**

Chairman David Brown welcomed everyone to the 37th AGM of the National Association of the City and Town Sheriffs of England and Wales in Berwick upon Tweed

“What a wonderful evening we shared last night, there was a buzz and an energy in the room, the perfect welcome to Berwick

“Eddie Mullins, the Sheriff of Berwick, will give the formal welcome to Berwick, but it is just over 2 weeks ago that we heard the dreadful news that HM Queen Elizabeth II had died, and I invite you to stand now for a one-minute silence before I continue our meeting”

**2. President's Opening Remarks**

Unfortunately Hon Life President Andrew Gravells was unable to be present due to illness but he had sent an address which was read out by the Chairman (full address in document attached)

**3. Welcome from the Sheriff of Berwick-upon-Tweed**

Sheriff Eddie Mullins said he was very honoured to be the Sheriff of Berwick and took pleasure in welcoming visitors for the weekend

**4. Obituaries**

The deaths were announced of:-

Berwick	James Armstrong
Berwick	John Raey
Haverfordwest	Chris Thomas
Lichfield	Terry Flynn
Lincoln	Peter Robinson
Lincoln	David Jackson

A one-minute silence followed

## **5. Apologies**

Apologies were received from:-

Canterbury	Jennie Bukht, Jeanne Harrison, Colin Spooner
Carmarthen	Emlyn Schiavone
Chester	Hilarie McNae, John Butler, Jill Houlbrook, Jane Mercer, Eleanor Johnson
Gloucester	Life President Andrew Gravells
Lichfield	Kathryn Duncan Brown
Lincoln	Patrick Vaughan
Newcastle	Diane Packham, Karen Robinson
Poole	Christopher Bulteel, Mike Brooke
York	John Kenny

## **6. Introduction of new Sheriffs**

All Sheriffs present introduced themselves as follows:

Berwick	Eddie Mullins
Canterbury	Louise Harvey-Quirke
Chester	Bob Rudd
Gloucester	Joanne Brown
Lichfield	Janice Greaves
Lincoln	Jasmit Phull
Norwich	Caroline Jarrold
Southampton	Valerie Laurent
York	Suzie Mercer

## **7. Minutes of AGM 2021 Chester**

Agreed as a true record after amendment to Obituaries - Jill Brown of York should read Jill Bright

## **8. Chairman's Report**

Chairman David Brown delivered his report for the year 2022/23 (full report in document attached)

## **9. Treasurer's Report**

Treasurer Jan Lugg gave her report as:

Account No. <u>11366777</u>	Balance at 01.09.2021 = £2,411.95
	Balance at 20.09.2022 = £2,412.96
	Interest for the year = £1.01
Account No. <u>11366769</u>	Balance at 20.09.2022 = £7,897.97
Cheques written	= £4600 for Dinners
Conference Fees	= £2815
Late Fees/Dinners	= £260
Balance	= £222.97 (1 late cheque = £135 + 1 local authority payment due £135)
Balance will be	= £492.97 in credit

## **10. Election of Officers**

**a)** Vice Chairman – There were two nominations - Ashley Mason proposed by John Ebo, and Andrew Swinburne

Following a paper ballot, Andrew Swinburne was elected Vice Chairman

**b)** Treasurer – Jan Lugg was proposed by David Brown and seconded by Chris Higgins. There being no other nominations, Jan Lugg was elected Treasurer

**c)** Secretary – Jeanne Storrar was proposed by Chris Higgins and seconded by David Brown. There being no other nominations, Jeanne Storrar was elected Secretary

## **11. Election of Committee Members**

1. Norwich – Chris Higgins and Beryl Blower
2. Haverfordwest – tba
3. Lichfield – Robert Yardling

## **12. Appointment of Auditor** - Myles Hogg (Chester) agreed to continue

## **13. Future Venues**

- 2023 Norwich
- 2024 Haverfordwest (40 years)
- 2025 Lichfield
- 2026 Lincoln
- 2027 Newcastle

**14. Website** – Xena Dion spoke about her work on the NACTSEW website which she said should be dynamic, and asked members to contribute ([sheriffsofenglandandwales.com](http://sheriffsofenglandandwales.com)). Xena was thanked for producing such an excellent website

**15. Funding of AGM weekends** was discussed and suggestions taken from the floor. It was agreed that the conference fee will vary in each City or Town, but that NACTSEW should be all inclusive

**16. Membership Fees** – it was agreed that the annual fee should rise to £10 per annum with £5 payable by Consorts/Associate Members

## **17. Constitution**

Xena Dion proposed amendments to the Constitution as follows:-

That paragraph c) read “Membership shall be open to any Sheriff or past Sheriff of Cities and Towns in England and Wales and to their current or past consorts”

Also :- “Associate Membership be offered to any person who requests membership and who has some knowledge and/or association with NACTSEW, and whose request is supported by at least two of its full members”

These proposals were discussed by members at length and it was decided that the proposals should be raised at the next AGM with due notice as required by the Constitution

**18. A.O.B.** Berwick was again thanked for a very enjoyable reception the previous evening